

## **Finance and General Purposes Committee Remit**

This remit will be reviewed annually by the finance and general purposes committee of the governing body.

Date of last review: Autumn 2019

Date of next review: Autumn 2020

This Committee has the following members:

Mrs S Fletcher(Chair), Ms E Langley, Ms C Millward, Mr M Potten, Mr J Crone  
(Headteacher)

### **Financial Matters**

- 1 To recommend the annual budget plan for approval to the trust.
- 2 To monitor expenditure against the budget plan and agree adjustments as necessary.
- 3 To enter into contracts.
- 4 To operate the governing body's arrangements for obtaining quotations and inviting tenders.
- 5 To maintain inventories and security of assets.
- 6 To monitor and approve use of income from the sale of assets.
- 7 To approve a lettings policy.
- 8 To approve a charging and remissions policy.
- 9 To ensure that the grant from the DfE is used only for the purpose intended.
- 10 To approve leasing arrangements after consultation with Members of the Academy Trust.

### **Policy Development, Planning and Public Accountability**

- 11 To determine matters relating to health and safety and the security of the premises and its occupants.
- 12 To institute a health and safety policy and arrangement for implementation.
- 13 To monitor matters relating to health and safety in relation to the above.
- 14 To approve new policies or amendments to policies.