

Pupil and Personnel Committee Remit

This remit will be reviewed annually by the pupil and personnel committee of the governing body.

Date of last review: Autumn 2019

Date of next review: Autumn 20210

This Committee has the following members:

James Payne, Jon Crone (Headteacher), Lee Bratchley-Clark, Mike Potten, Catherine Millward

Attended by

Paula Taylor (Deputy Headteacher)

The remit of the committee is as follows:

Policy Development, Planning and Public Accountability

- 1 To carry out an annual review of safeguarding children and child protection policy and procedures.
- 2 To approve new policies or amendments to policies.

Personnel Functions and Pay

- 1 To develop and systematically review policies relating to staffing matters and to make recommendations for adoption/amendment of these to the trust board, e.g. pay policy and appraisal policy.
- 2 To agree and monitor a training strategy for teachers, support staff and governors.

Admissions and Exclusions

- 1 To carry out statutory consultation when changes are proposed to admission arrangements as outlined in the School Admissions Code (paragraphs 1.42-1.45).
- 2 To consult with the local authority on variations to the admissions number.
- 3 To review annually the behaviour and anti-bullying policies and the use of exclusion in comparison with local and national data.
- 4 To appoint a clerk to the discipline committee (who is not a governor or the headteacher).
- 5 To monitor and review pupil attendance.