



Pupil and Personnel Committee Remit

This remit will be reviewed annually by the pupil and personnel committee of the governing body.

Date of last review: Autumn 2021

Date of next review: Autumn 2022

This Committee has the following members:

Ms Wilson (chair)
Mr Crone (headteacher)
Mr Turner
Mr Payne
Mrs Brown
Mr Potten
Mrs Head

The remit of the committee is as follows:

Policy Development, Planning and Public Accountability

- 1 To carry out an annual review of safeguarding children and child protection policy and procedures and monitor in year.
- 2 To approve new policies or amendments to policies.

Personnel Functions and Pay

- 1 To develop and systematically review policies relating to staffing matters and to make recommendations for adoption/amendment of these to the trust board, eg pay policy and appraisal policy.
- 2 To agree and monitor a training strategy for teachers, support staff and governors.
- 3 To monitor staff attendance and welfare

Admissions and Exclusions

- 1 To carry out statutory consultation when changes are proposed to admission arrangements (including sixth form), as outlined in the School Admissions Code (paragraphs 1.42-1.45).
- 2 To consult with the local authority on variations to the admissions number.

- 3 To appoint a clerk to the discipline committee (who is not a governor or the headteacher).

Pupil Functions

- 1 To monitor and review pupil attendance and punctuality.
- 2 To review annually the behaviour and anti-bullying policies and the use of exclusion in comparison with local and national data. and monitor in year
- 3 To monitor and review discriminatory incidents